

# Pro Shipping Electronic Customs Mandatory Fields

Pro Shipping Field Name	Description of Field	Mandatory for Pro Shipping
Contact name	The name of the sender	Yes
Sender Address 1	The first lines of the sender's business address	Yes
Town	The post town of the despatching site	Yes
Contact name	The named recipient	Yes
Town	The post town of the recipient	Yes
Postcode	The postcode of the recipient	Yes – Mandatory where Postcode is used
Delivery address summary	The summary of the recipient's address	Yes
Nature of item	The type of item the customer is sending, e.g: Documents or Non-Documents/Other, sales of goods etc.	Yes
Quantity	The number of units/items in the package	Yes
Total weight	The gross weight of the units in the item, expressed in Kilograms & 3 decimal places	Yes
Value	The total value of the package	No – This is a total based on Items (system calculates this/customer enters if individually specified)
Shipping charges	This refers to the shipping cost paid by the purchaser. If free postage and packaging has been offered, then this is Zero.	No – coming soon
HS code	The HS or Tariff (Customs) code for the unit	Yes
Country of origin	The country of origin	Yes
Currency indicator	Currency code for all values relating to the items in the customs declaration, ie GBP/USD	Yes
Value	The individual unit value	Yes
Country	The country of the despatching site	Yes
Signature name	The name of the person nominated to sign the declaration	No – coming soon
Country	The delivery country	Yes
Customs description	Description of contents (units) e.g. "Bolts 2 pack x 50"	Yes