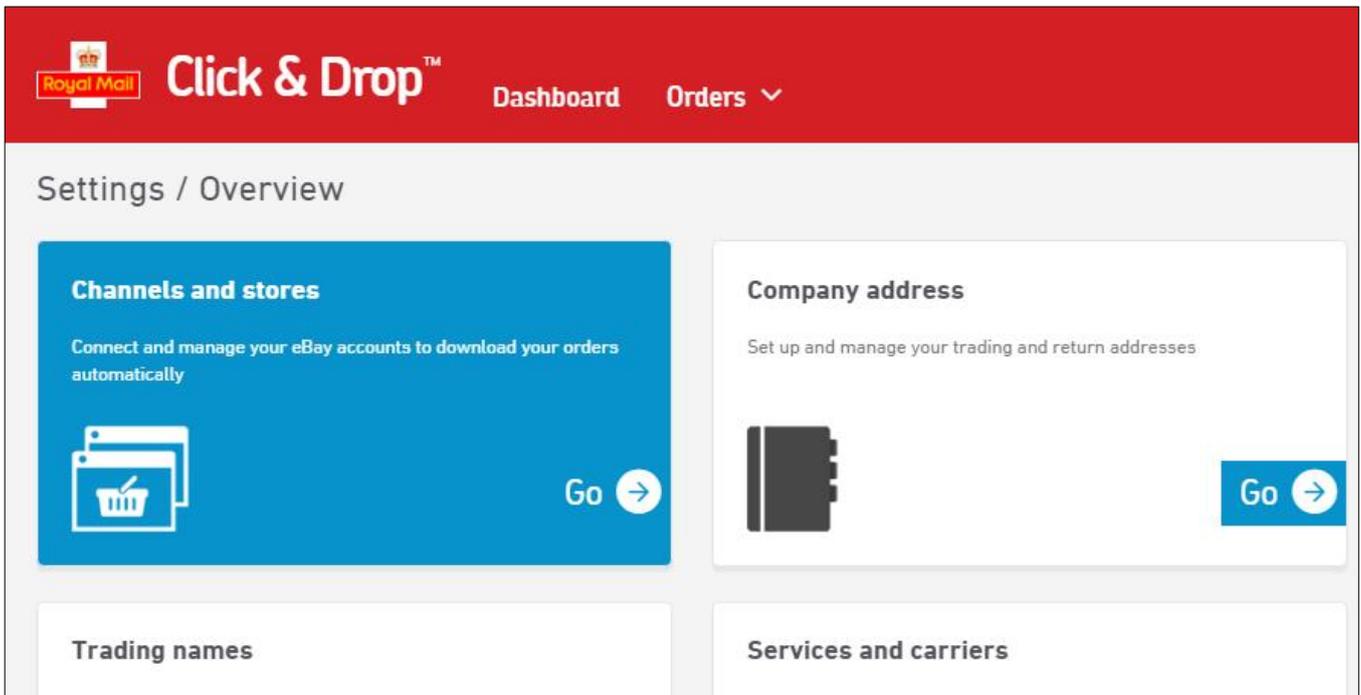# Connecting your Shopify store to Click & Drop

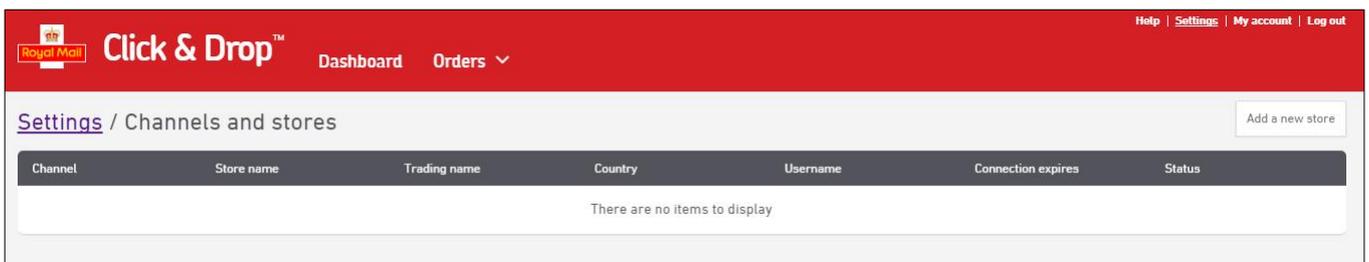# How to set up connection to Shopify

Within Click & Drop, click on the 'Settings' link.
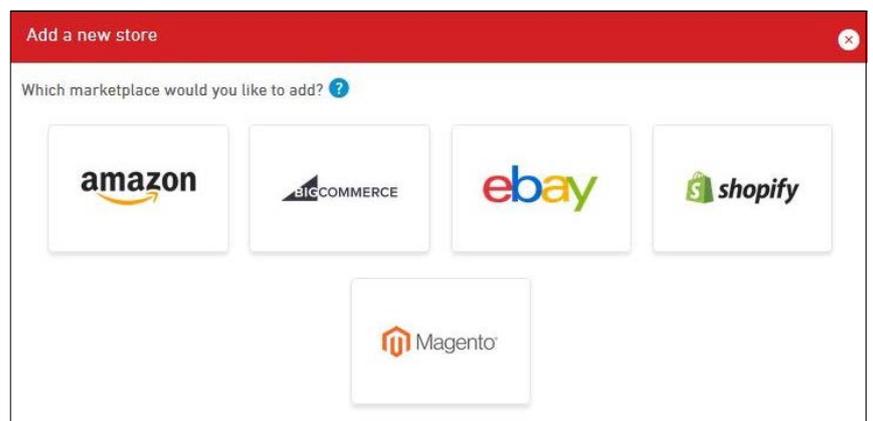

The 'Settings / Overview' page will open. In the 'Channels and Stores' section, click on 'Go'.

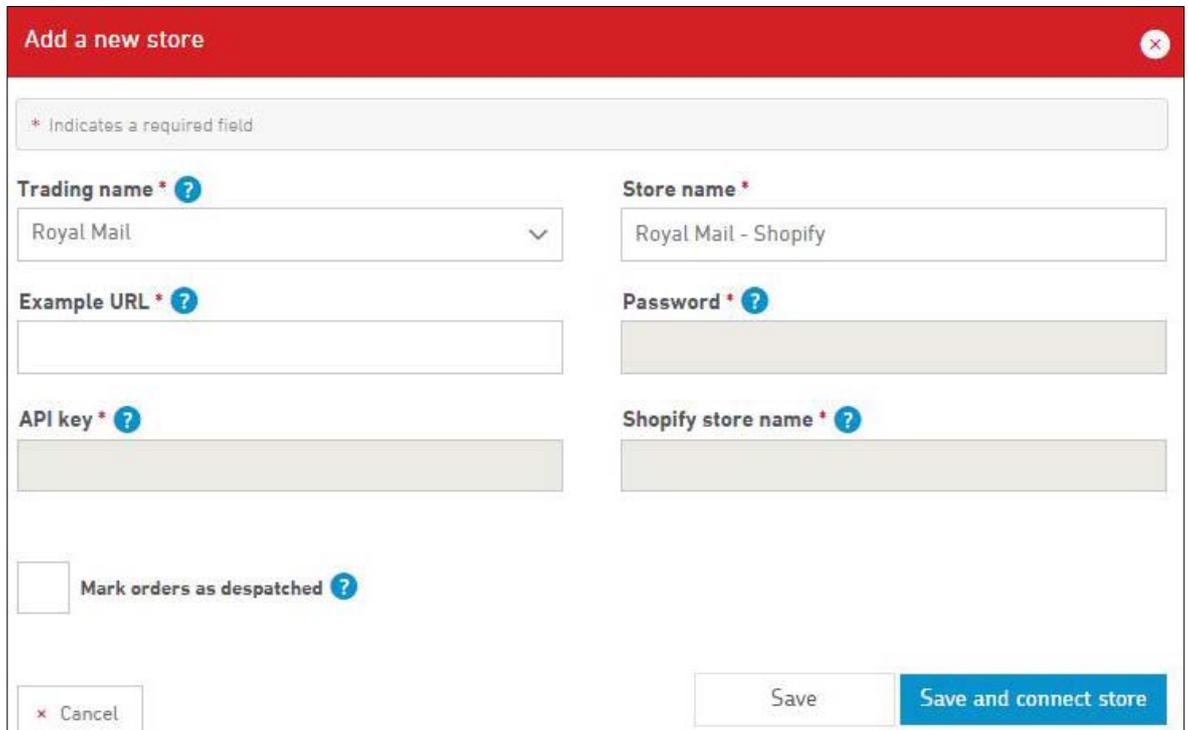Then, click on 'Add new store'.

A new pop up will window appear asking you to choose which marketplace store that you would like to connect to. Click on 'Shopify'.

In the new pop-up window that appears, check that the trading name is correct.

From here, you can also check the 'Mark orders as despatched' box. Selecting this will save you time as your items will be marked as despatched in Shopify at the moment they are marked as despatched in Click & Drop.
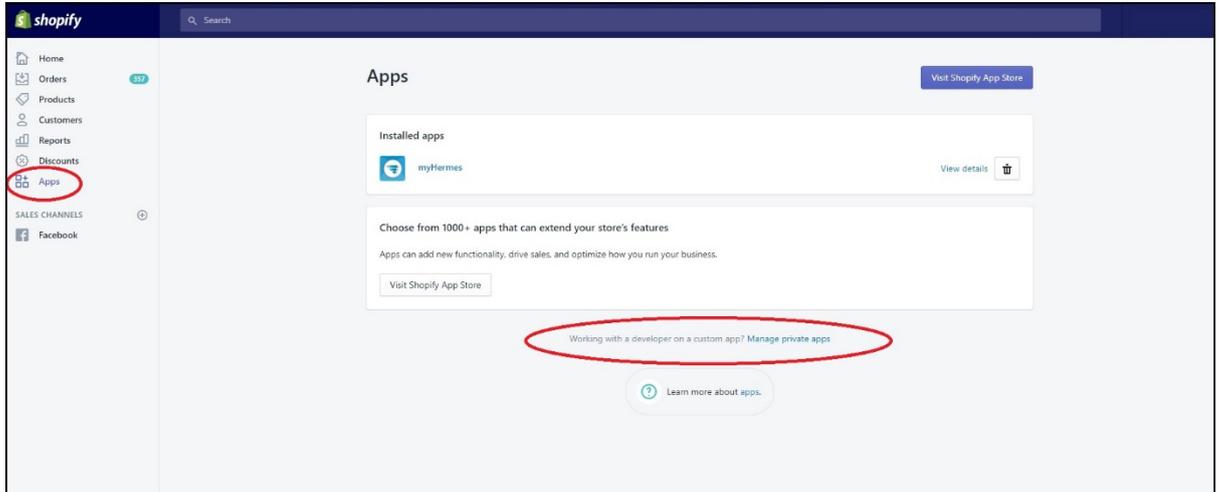

You'll also need to complete the 'Example URL' field. To do this, you'll need to log into your Shopify account.
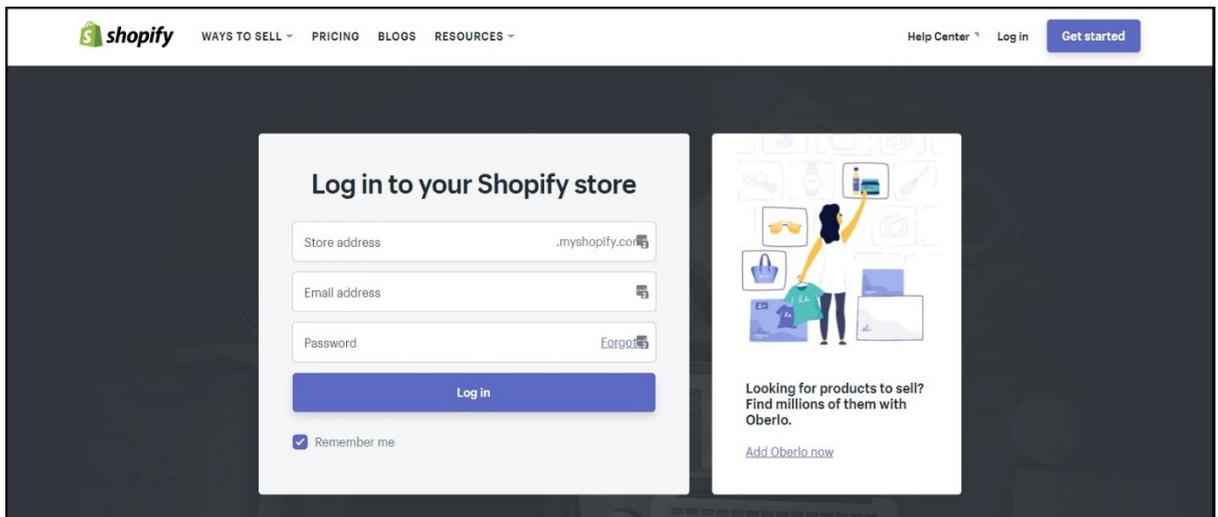
Click the 'Apps' link in the menu bar on the left of page.

From here, you'll see all the apps you have added to your Shopify store.

To integrate with Click & Drop, click the 'Working with a developer on a custom app? Manage Private Apps' link at the bottom of the page:
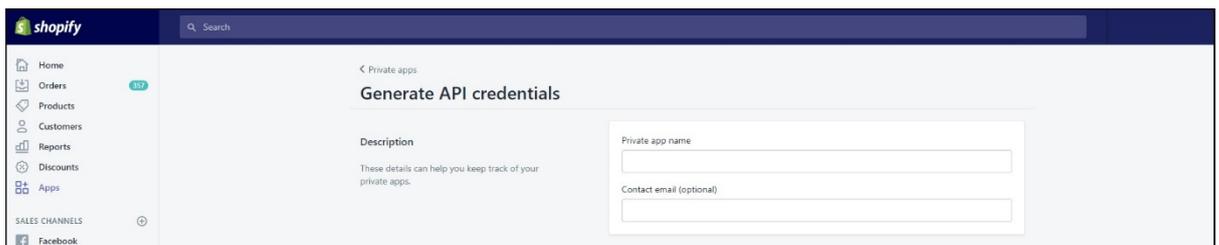
In the Private Apps page, click the 'Generate API credentials' button.

If you have already added a private app before, this button will be visible at the top right of the page, otherwise you will find it in the centre:
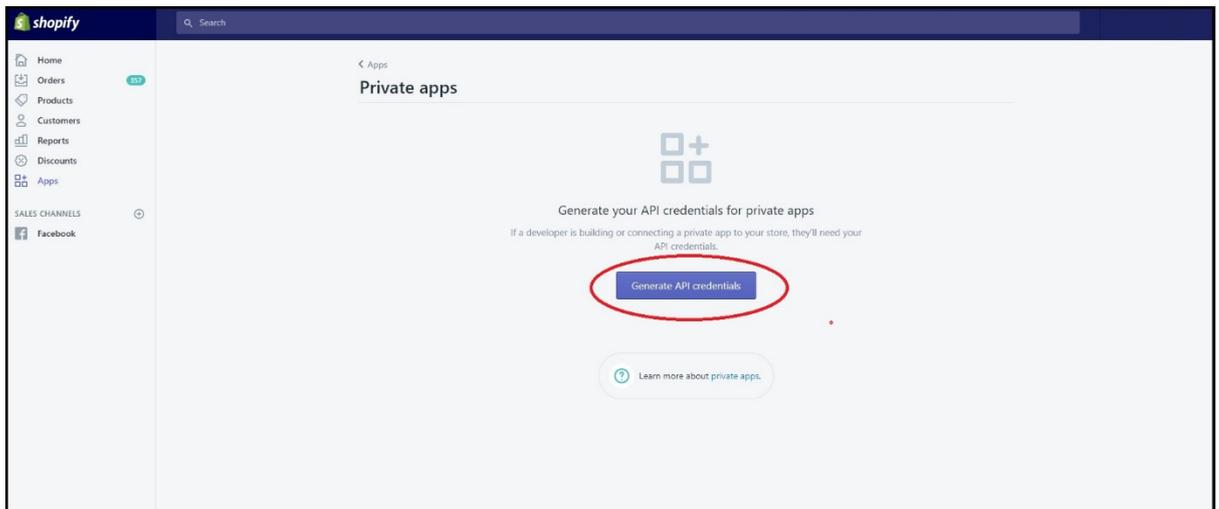
Next you will need to give the 'App' a name, this can be anything you want. If you want, you can enter a contact email address, although it is not mandatory.
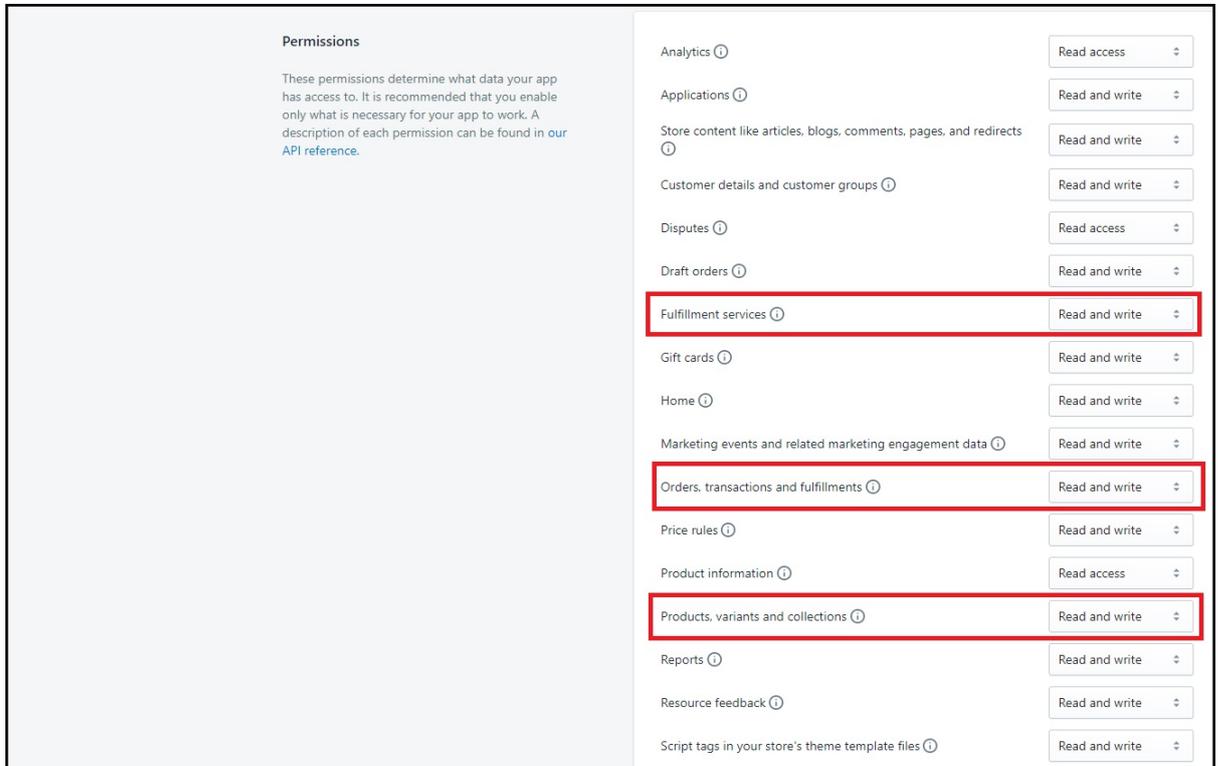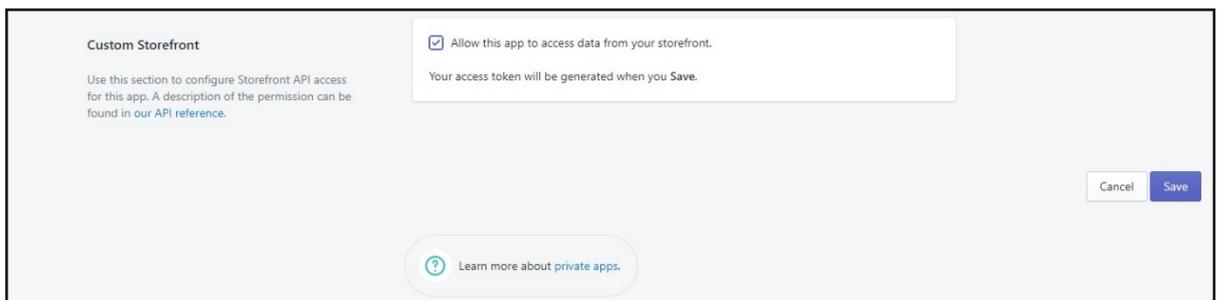
Scroll down the page to the 'Permissions'.

You will need to change the following permissions to 'read and write':

- Fulfillment services
- Orders, transactions and fulfillments
- Products, variants and collections
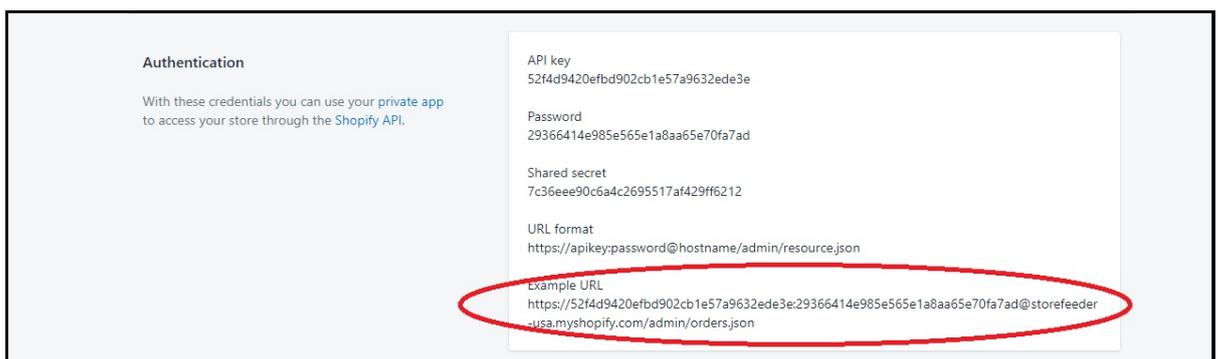
All other settings can be set to 'write'.

Scroll down and tick the box to 'Allow this app to access data from your storefront', and click the 'Save' button.

The authentication details will now be visible.

You will need the 'Example URL' information to connect your Shopify store to Click & Drop.

Copy and paste this information into the 'Example URL' field in Click & Drop.

The 'Password', 'API key', and 'Shopify store name' fields will be completed in Click & Drop automatically.

Click on 'Save and connect store'. You'll then be taken back to this page, where under the 'Status' column you can see a red 'link' icon.

Once the connection has been confirmed, the 'link' icon in the 'Status' column will change from red to green.

Store order status and download frequency

Your orders must be in the status of 'Awaiting Fulfilment' or 'Unfulfilled' for them to download.

Store orders that are in the correct status will download into Click & Drop every 10 minutes and data from Click & Drop will update into your store every 30 minutes.

Disconnecting from Shopify

You're free to disconnect from Shopify at any time via Click & Drop.

In the 'Channels and Stores' section under the 'Settings' link, click on 'Go'. Click anywhere within the Shopify row to expand the data.

To disconnect the link between Shopify and Click & Drop, simply click on 'Delete'. Once you've disconnected, you'll no longer be able to download and process any orders from the store.

If you need to reconnect the store at a later date, simply repeat the connection process.