



price guide
business mail services

From 31st January to 4th April 2011

Business mail services

This guide details prices effective from 31st January 2011 until 4th April 2011.

To find out more about our complete product range visit: **www.royalmail.com**

If you have any questions, or need some advice, please call our Sales Team on:
08457 950 950 – Monday to Friday from 9.00am to 5.30pm.

Value Added Tax (VAT) on Royal Mail postal services

VAT was introduced on some services for the first time from 31st January 2011. This guide highlights which prices are VAT exempt and those which are VAT rated.

Most stamp and meter mail services continue to be VAT exempt because they form part of Royal Mail's universal service obligation and/or are regulated. The few exceptions, including Special Delivery 9am, are shown with prices inclusive of VAT because this is the postage amount that needs to be displayed on the mail piece.

Services which are paid for by cheque, online or at Post Office® branches are also displayed with prices inclusive of VAT where applicable. This includes the redirection service when purchased with fastrack.

The rest of the prices in the guide are either VAT exempt or are shown exclusive of VAT (which is standard practice for displaying business prices).

Although correct at the time this tariff guide was produced (January 2011), postal fees and other conditions are subject to revision from time to time and services may need to be added or withdrawn.
Up to date information may be obtained by visiting royalmail.com or by calling Royal Mail Sales on **08457 950 950**.

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1 Sending mail in the UK

1.1 First Class and Second Class

First Class

Simple, effective and one of our most popular postal services. First Class is our fast UK service for items that doesn't require a signature. We aim to deliver all First Class mail the next working day, including Saturday, anywhere in the UK.

Second Class

An even more cost effective postal service used by millions across the country. We aim to deliver Second Class mail by the third working day after posting.

		First Class		Second Class	
		Stamps/Online Postage	Franking	Stamps/Online Postage	Franking
Format	Weight	Prices	Prices	Prices	Prices
Letter	0-100g	41p	36p	32p	25p
Large Letter	0-100g	66p	50p	51p	40p
	101-250g	96p	72p	81p	59p
	251-500g	£1.32	£1.04	£1.11	85p
	501-750g	£1.87	£1.51	£1.59	£1.23
Packet	0-100g	£1.39	£1.20	£1.17	£1.00
	101-250g	£1.72	£1.49	£1.51	£1.30
	251-500g	£2.24	£1.80	£1.95	£1.50
	501-750g	£2.75	£2.23	£2.36	£1.82
	751-1000g	£3.35	£2.70	£2.84	£2.18
	1001-1250g	£4.50	£3.76	Not applicable Please note items heavier than 1000g cannot be sent Second Class	
	1251-1500g	£5.20	£4.42		
1501-1750g	£5.90	£5.07			
1751-2000g	£6.60	£5.66			
2001-4000g	£8.22	£7.39			
	Each additional 2kg or part thereof	£2.80	£2.52		

Prices in this table are exempt from VAT

First Class and Second Class Pre-Paid Envelopes

Our prepaid envelopes are ready to use – for greater convenience.

Delivery Service	Pre-paid Envelopes per 100 items	Prices
Weight not over	Size	
	DL size – (110mm x 220mm)	
First Class up to 100g	100	£49.50
First Class up to 100g	100 windows	£50.00
Second Class up to 100g	100	£40.50
Second Class up to 100g	100 windows	£41.00
	C5 size – (162mm x 229mm)	
First Class up to 100g	100	£51.00
Second Class up to 100g	100	£42.00
	C4 size – (228mm x 320mm)	
First Class up to 100g	100	£81.50
Second Class up to 100g	100	£66.50
Prices in this table are exempt from VAT		

1.2 Recorded Signed For

If you have an important item to deliver, our Recorded Signed For service gives you peace of mind with proof of posting and the recipient's name and signature available online.

	Recorded (Signed for) fee
Price	74p
Prices in this table are exempt from VAT	

1.3 Standard Parcels

Ideal for sending non-urgent parcels across the UK.

We aim to deliver Standard Parcels within 3 – 5 working days.

With its free certificate of posting and optional enhanced compensation for loss or damage, our reliable, easy to use Standard Parcels service is popular with businesses who sell through eBay™ and other online auctions. Your item can be up to 1.5m long and weigh up to 20kg (the combined length and girth must not exceed 3m).

	Standard Parcels					
Not over	2kg	4kg	6kg	8kg	10kg	20kg
Prices	£4.41	£7.06	£9.58	£11.74	£12.61	£14.69
Prices in this table are exempt from VAT						

	Standard Parcels with additional compensation					
Compensation level	2kg	4kg	6kg	8kg	10kg	20kg
£100	£6.49	£9.67	£12.70	£15.29	£16.33	£18.83
£250	£7.99	£11.17	£14.20	£16.79	£17.83	£20.33
£500	£9.49	£12.67	£15.70	£18.29	£19.33	£21.83
Prices in this table include VAT at 20%						

1.4 Special Delivery

Sending an urgent or valuable item that absolutely has to arrive on time? Our overnight courier service guarantees to deliver your urgent item(s) the next working day – or your money back*

We'll deliver before 9.00am – when you choose Special Delivery 9.00am.

Or, before 1pm – if you choose Special Delivery Next Day.

You can also track your items online and an electronic signature is available to confirm delivery.

* Restrictions apply – find out more at www.royalmail.com/specialdelivery

Special Delivery 9.00am

Weight	Stamps / Online Postage			Franking [†]		
Not over	Compensation for loss or damage			Compensation for loss or damage		
	Up to £50	Up to £1,000	Up to £2,500	Up to £50	Up to £1,000	Up to £2,500
100g	£13.62	£15.48	£17.34	£13.02	£14.88	£16.74
500g	£15.72	£17.58	£19.44	£14.94	£16.80	£18.66
1kg	£18.24	£20.10	£21.96	£17.05	£18.91	£20.77
2kg	£22.56	£24.42	£26.28	£20.72	£22.58	£24.44
Prices in this table include VAT at 20%						

[†]Available on “smart meters” only – not standard meter machines.

Special Delivery 9.00am with Saturday Guarantee fee

Weight	Stamps / Online Postage			Franking [†]		
Not over	Compensation for loss or damage			Compensation for loss or damage		
	Up to £50	Up to £1,000	Up to £2,500	Up to £50	Up to £1,000	Up to £2,500
100g	£16.32	£18.18	£20.04	£15.72	£17.58	£19.44
500g	£18.42	£20.28	£22.14	£17.64	£19.50	£21.36
1kg	£20.94	£22.80	£24.66	£19.75	£21.61	£23.47
2kg	£25.26	£27.12	£28.98	£23.42	£25.28	£27.14
Prices in this table include VAT at 20%						

[†]Available on “smart meters” only – not standard meter machines.

Special Delivery 9.00am with Consequential loss fee

You can pay an additional amount to cover any consequential loss to you / your business in the unlikely event of the late or non arrival of your item. Prices start from an extra £2.10 (inc. VAT at 20%).

To find out more visit: www.royalmail.com/specialdelivery

Special Delivery 9.00am Pre-Paid Envelopes

Our prepaid envelopes are ready to use – for greater convenience.

Size	Special Delivery Pre-Paid Envelopes
	Price
5 x C4 9am envelopes (up to 500g)	£78.60
Prices in this table include VAT at 20%	

Special Delivery Next Day

Weight	Stamps / Online Postage			Franking		
Not over	Compensation for loss or damage			Compensation for loss or damage		
	Up to £500	Up to £1,000	Up to £2,500	Up to £500	Up to £1,000	Up to £2,500
100g	£5.05	£5.90	£7.60	£4.87	£5.72	£7.42
500g	£5.50	£6.35	£8.05	£5.20	£6.05	£7.75
1kg	£6.70	£7.55	£9.25	£6.29	£7.14	£8.84
2kg	£8.65	£9.50	£11.20	£7.91	£8.76	£10.46
10kg	£21.65	£22.50	£24.20	£20.65	£21.50	£23.20

Prices in this table are exempt from VAT

Special Delivery Next Day with Saturday Guarantee fee

Weight	Stamps / Online Postage			Franking [†]		
Not over	Compensation for loss or damage			Compensation for loss or damage		
	Up to £500	Up to £1,000	Up to £2,500	Up to £500	Up to £1,000	Up to £2,500
100g	£8.76	£9.78	£11.82	£8.54	£9.56	£11.60
500g	£9.30	£10.32	£12.36	£8.94	£9.96	£12.00
1kg	£10.74	£11.76	£13.80	£10.24	£11.26	£13.30
2kg	£13.08	£14.10	£16.14	£12.19	£13.21	£15.25
10kg	£28.68	£29.70	£31.74	£27.48	£28.50	£30.54

Prices in this table include VAT at 20%

[†]Available on "smart meters" only – not standard meter machines.

Special Delivery Next Day with Consequential loss fee

You can pay an additional amount to cover any consequential loss to you / your business in the unlikely event of the late or non arrival of your item.

Prices start from an extra £2.10 (inc. VAT at 20%). Find out more at: www.royalmail.com/specialdelivery

Special Delivery Next Day Pre-Paid Envelopes

Our prepaid envelopes are ready to use – for greater convenience.

Size	Special Delivery Pre-Paid Envelopes
	Prices
5 x C5 Next Day envelopes (up to 500g)	£27.50
5 x C4 Next Day envelopes (up to 500g)	£27.50
5 x C3 Next Day envelopes (up to 1kg)	£33.50
5 x Next Day light goods packs (up to 2kg)	£43.25

Prices in this table are exempt from VAT

1.5 Royal Mail Sameday

If you need important packages delivered the same day, our courier service guarantees delivery to almost anywhere in the UK. It's available 24/7, 365 days a year and covers 99.5% of all UK business addresses. And you have the flexibility to either set up a Royal Mail Sameday contract or just use the service when you need it.

You can get a quote and book a Royal Mail Sameday delivery online. You can also track your items online and an electronic signature is available within seconds of the item being delivered.

To find out more, get a quote or make a booking, visit: www.royalmail.com/sameday

2 Mail delivery and collection options

2.1 Business Collections

We can visit your office and collect all your mail to save you time.

We provide single or regular daily collections and can also arrange collections at a specific time to suit your needs.

Type of Collection	Price per annum
Spend per annum on Royal Mail Services less than £15,000	
Weekday Collection	£500
Weekday Timed Collection	£1300
Saturday Collection	£150
Saturday Timed Collection	£350
Additional Floor Fees*	£125
Spend per annum on Royal Mail Services more than £15,000**	
All Weekday Collections	Free
All Saturday Collections	Free
Additional Floor Fees*	Free
Single Collection	
Per Collection***	£12.50
Prices in this table exclude VAT, which is charged at the standard rate	

*Additional fee for each floor, if the collection is not located on first floor of access.

**Customers spending more than £15,000 per annum on Royal Mail services will have free collections.

*** All collections times to be mutually agreed with the local collections manager.

2.2 PO Box and Selectapost

PO Box Services

A PO Box gives you a convenient, professional, easy to remember address that delivers your mail to your local delivery office. A PO Box also means that you can manage your mail, separate items from your normal post, and project the right image with a discreet address on your packaging. You can collect your PO Box mail from the delivery office, have it delivered with your regular mail or even opt to have your regular mail placed into your PO Box.

Service Type	PO Box Prices
Basic Service	
6 months	£60.00
1 year	£95.00
Basic Service plus mail from a box delivered to a street address	
6 months	£102.05
1 year	£125.75
Basic Service plus mail transferred from a street address to a box	
6 months	£102.05
1 year	£125.57
Prices in this table are exempt from VAT	

PO Locked Box	Prices
6 months	£130
1 year	£160
Prices in this table exclude VAT, which is charged at the standard rate	

Selectapost

With Selectapost we deliver your mail already sorted into as many as 25 categories that you specify, such as departments or floors.

Selectapost saves you time and resource, makes you more efficient and will help you identify important mail quickly and easily too. To find out more visit: www.royalmail.com/selectapost

2.3 Callers Service

Enables customers to pick up their mail from their local delivery office.

Service	Prices
Callers Service	£1.20
Prices in this table include VAT at 20%	

2.4 Timed Delivery

Enables customers to specify what time of day they want their mail delivered.

Service	Prices
Timed Delivery	£3,150
Prices in this table exclude VAT, which is charged at the standard rate	

2.5 Early Collect

Enables the customer to collect all their "available mail" from the delivery office at an agreed time between 6.00am and 8.30am.

Service	Prices
Early Collect	£2,670
Prices in this table exclude VAT, which is charged at the standard rate	

2.6 Local Collect

Allows companies to offer their customers the option to have items delivered direct to a Post Office® branch for collection rather than their home address at the point of order.

Local Collect	Price
Business	75p
Prices in this table exclude VAT, which is charged at the standard rate	

2.7 Keepsafe Business

We can hold your mail for you if your business has a holiday shut down or simply takes a break. We'll hold your mail for up to two months while you're away from the office and then deliver it on a date of your choice.

Keepsafe Business	Price
4 working days at Christmas and Easter	Free
66 days at any time	£29.40
Prices in this table exclude VAT, which is charged at the standard rate	

Keepsafe Fast track	Price
	£7.50
Prices in this table exclude VAT, which is charged at the standard rate	

2.8 Redirection Services

Business Redirection

Make sure you still receive your mail when you move business premises. With a Business Redirection, your mail will follow you to your new address even if the move is only temporary.

Time	Redirection	
	Business Inland*	Business Inland with Fast Track Fee
12 months	£77.99*	£102.59**
6 months	£51.97*	£71.36**
3 months	£25.96*	£40.15**
1 month	£15.47*	£27.56**

*These prices are exempt from VAT
** These prices include VAT at 20%

Diversion

We can redirect specific mail for you when only part of your company is relocating. So if you don't want all your mail sent to your new address, our Diversion service ensures that your relocated department gets all the right mail.

Service	Price
Diversion	£305

Prices in this table are exempt from VAT

3 Response Services

3.1 Business Reply Plus and Freepost Plus

With Business Reply Plus and Freepost Plus you can give your customers a prepaid or postage paid reply card. This makes it easier and free for them to respond, helping you to increase the response rates for your customer mailings.

The response items can be personalised with your company details or logo and because you only pay postage on the replies you receive it's cost effective too.

Using our Business Reply Plus and Freepost Plus services means your replies are sorted automatically by our machines so you'll get your replies in the shortest possible time.

		First Class	Second Class
Format	Weight	Price	Price
Letter	0-100g	35p	24p

Prices in this table are exempt from VAT

3.2 Business Reply Standard and Freepost Standard

You only pay for the responses you receive. By allowing you to tailor the design and format of your response devices, these services also give you the freedom to be more creative.

If you would prefer your customers to respond using their own stationery, Freepost Standard has a handwritten option so you can simply provide customers with your Freepost Address.

3.3 Freepost NAME

This service makes it easier for your customers to respond to you - as all they have to remember is your name. With Freepost NAME all they need to write is "Freepost" and your approved Freepost NAME.

		Business Reply & Freepost - Standard		Freepost NAME
		First Class	Second Class	First Class
Format	Weight	Prices	Prices	Prices
Letter	0-100g	39p	28p	46p
Large Letter	0-100g	53p	43p	60p
	101-250g	75p	62p	82p
	251-500g	£1.07	88p	£1.14
	501-750g	£1.54	£1.26	£1.61
Packet	0-100g	£1.23	£1.03	£1.30
	101-250g	£1.52	£1.33	£1.59
	251-500g	£1.83	£1.53	£1.90
	501-750g	£2.26	£1.85	£2.33
	751-1000g	£2.73	£2.21	£2.80
	1001-1250g	£3.79	n/a	£3.86
	1251-1500g	£4.45	n/a	£4.52
	1501-1750g	£5.10	n/a	£5.17
	1751-2000g	£5.69	n/a	£5.76
	2001-4000g	£7.42	n/a	£8.28
	For each additional 2kg or part thereof	£2.52	n/a	£2.52

Prices in this table are exempt from VAT

3.4 Response Service UK Licence Fees

To use any of our Response Services, you'll need to sign up for the appropriate annual licence.

Once you've signed up you'll only pay postage for the replies you receive.

Licence Fees	Prices
	Annual Licence Fee
Business Reply Standard, Freepost Standard, Business Reply Plus and Freepost Plus	£76.55
Freepost NAME	£185.85
Special Delivery with Business Response Services	£79.55
Prices in this table are exempt from VAT	

Please Note: A deposit is required

4 International Services

4.1 Airmail Letters

Our fast, effective way to send items worldwide.

Airmail gives you the power to reach people anywhere in the world.

We aim to deliver to European destinations within three working days and worldwide within five working days.

Weight	Airmail Letters (Europe)		Airmail Letters (Rest of World)	
	Stamps	Franking	Stamps	Franking
Not over				
Postcard	n/a	n/a	67p	65p
10g	60p	59p	67p	65p
20g	60p	59p	97p	95p
40g	88p	86p	£1.46	£1.44
60g	£1.14	£1.12	£1.98	£1.94
80g	£1.39	£1.37	£2.51	£2.47
100g	£1.65	£1.62	£3.04	£2.99
120g	£1.92	£1.89	£3.54	£3.48
140g	£2.19	£2.15	£4.08	£4.00
160g	£2.46	£2.41	£4.60	£4.52
180g	£2.73	£2.68	£5.12	£5.05
200g	£2.97	£2.91	£5.64	£5.57
220g	£3.22	£3.16	£6.15	£6.07
240g	£3.47	£3.40	£6.62	£6.55
260g	£3.71	£3.65	£7.12	£7.05
280g	£3.94	£3.88	£7.59	£7.52
300g	£4.19	£4.12	£8.04	£7.97
Every 20g up to 500g add	16p	16p	29p	29p
Every 20g up to 1kg add	17p	17p	26p	26p
Every 20g above 1kg add	15p	15p	25p	25p
Prices in this table are exempt from VAT				

Airpacks

Airpacks are bubble-packs that are waterproof and self-seal.

They are ideal for sending goods and samples to any destination worldwide.

Weight	Pre-Paid Airpacks	Prices
Not over		
300g	C4 Europe Pre-Paid	£2.70
300g	C4 Worldwide Pre-Paid	£4.50
500g	C3 Europe Pre-Paid	£3.90
500g	C3 Worldwide Pre-Paid	£6.90
Prices in this table are exempt from VAT		

4.2 Airmail Printed Papers and Small Packets

With our Airmail Printed Papers service, you can get a cheaper rate when sending books, magazines, newspapers, leaflets and pamphlets abroad. With our Airmail Small Packets service, you can get a cheaper rate if you're sending gifts, goods or commercial samples.

You can include a letter relating to the contents, but no other personalised correspondence.

Weight	Airmail Printed Papers / Small Packets (Europe)		Airmail Printed Papers / Small Packets (Rest of World)	
	Stamps	Franking	Stamps	Franking
Not over				
10g	£1.31	£1.29	£1.82	£1.79
20g	£1.31	£1.29	£1.82	£1.79
40g	£1.31	£1.29	£1.82	£1.79
60g	£1.31	£1.29	£1.82	£1.79
80g	£1.31	£1.29	£1.82	£1.79
100g	£1.31	£1.29	£1.82	£1.79
120g	£1.42	£1.39	£2.10	£2.05
140g	£1.57	£1.54	£2.38	£2.34
160g	£1.70	£1.67	£2.65	£2.59
180g	£1.85	£1.79	£2.93	£2.88
200g	£1.98	£1.92	£3.20	£3.14
220g	£2.12	£2.06	£3.46	£3.40
240g	£2.24	£2.18	£3.71	£3.65
260g	£2.37	£2.31	£3.96	£3.90
280g	£2.51	£2.45	£4.22	£4.16
300g	£2.65	£2.59	£4.47	£4.40
Every 20g up to 500g add	£0.12	£0.12	£0.24	£0.24
Every 20g up to 1kg add	£0.11	£0.11	£0.22	£0.22
Every 20g above 1kg add	£0.10	£0.10	£0.22	£0.22
Prices in this table are exempt from VAT				

4.3 Surface Mail - Outside Europe Only

For mail that doesn't need to arrive in a hurry, Surface Mail offers an affordable alternative to Airmail for items to be delivered outside Europe. We aim to deliver Surface Mail within one to three months.

Letters		Printed Papers & Small Packets	
Weight	Price	Weight	Price
Not over		Not over	
20g	58p	20g	99p
60g	£1.00	60g	99p
100g	£1.41	100g	99p
150g	£1.99	150g	£1.32
200g	£2.54	200g	£1.66
250g	£3.11	250g	£2.00
300g	£3.65	300g	£2.32
350g	£4.20	350g	£2.65
400g	£4.76	400g	£3.00
450g	£5.31	450g	£3.33
500g	£5.86	500g	£3.65
550g	£6.41	550g	£3.99
600g	£6.96	600g	£4.33
650g	£7.51	650g	£4.65
700g	£8.06	700g	£4.99
750g	£8.62	750g	£5.32
800g	£9.16	800g	£5.66
850g	£9.72	850g	£5.98
900g	£10.26	900g	£6.32
950g	£10.80	950g	£6.66
1000g	£11.36	1000g	£6.98
1050g	£11.91	1050g	£7.32
1100g	£12.47	1100g	£7.65
1150g	£13.01	1150g	£7.98
1200g	£13.57	1200g	£8.32
1250g	£14.11	1250g	£8.65
1300g	£14.66	1300g	£8.98
1350g	£15.21	1350g	£9.31
1400g	£15.77	1400g	£9.65
1450g	£16.32	1450g	£9.98
1500g	£16.87	1500g	£10.31
1550g	£17.41	1550g	£10.65
1600g	£17.96	1600g	£10.98
1650g	£18.42	1650g	£11.26
1700g	£18.88	1700g	£11.54
1750g	£19.34	1750g	£11.82
1800g	£19.80	1800g	£12.10
1850g	£20.26	1850g	£12.38
1900g	£20.72	1900g	£12.66
1950g	£21.18	1950g	£12.94
2000g	£21.64	2000g	£13.22
	Letters over 2000g cannot be sent by Surface Mail	2000g+	Each 50g thereafter up to 5000g add 28p Small Packets over 2000g cannot be sent by Royal Mail International Services

Prices in this table are exempt from VAT

4.4 International Signed For

Get added reassurance that your important document or package has been delivered to its overseas destination. All items are tracked until they leave the UK – and in some cases on arrival in the destination country.

When you use International Signed For you can send your item via Airmail or Surface Mail to just about anywhere in the world.

International Signed For		
	Fee	Additional Compensation up to £500
International Signed for	£4.95	£2.50
Prices in this table are exempt from VAT		

International Signed For Airpacks

For greater convenience, you can buy pre-paid International Signed For Airpacks. These waterproof packs have tamper-evident seals for added security and make it even easier to use International Signed For.

Weight	Pre-Paid Airpacks	
Not over		Prices
300g	International Signed For pack C4 Europe Pre-Paid	£7.65
300g	International Signed For pack C4 Worldwide Pre-Paid	£9.35
Prices in this table are exempt from VAT		

4.5 Airsure

Use Airsure to send your mail quickly and safely to selected destinations. Your item will receive priority handling at home and overseas and benefits from an online tracking facility so you can check your mail's progress along the way. For an additional fee you can get additional cover up to £500 for loss or damage.

Weight	Airsure Letters (European Union)		Airsure Small Packets & Printed Papers (European Union)	
	Stamps	Franking [†]	Stamps	Franking [†]
Not over				
10g	£6.60	£6.59	£7.45	£7.43
20g	£6.60	£6.59	£7.45	£7.43
40g	£6.94	£6.91	£7.45	£7.43
60g	£7.25	£7.22	£7.45	£7.43
80g	£7.55	£7.52	£7.45	£7.43
100g	£7.86	£7.82	£7.45	£7.43
120g	£8.18	£8.15	£7.58	£7.55
140g	£8.51	£8.46	£7.76	£7.73
160g	£8.83	£8.77	£7.92	£7.88
180g	£9.16	£9.10	£8.10	£8.03
200g	£9.44	£9.37	£8.26	£8.18
220g	£9.74	£9.67	£8.42	£8.35
240g	£10.04	£9.96	£8.57	£8.50
260g	£10.33	£10.26	£8.72	£8.65
280g	£10.61	£10.54	£8.89	£8.82
300g	£10.91	£10.82	£9.06	£8.99
Every 20g up to 500g add	19p	16p	14p	12p
Every 20g up to 1kg add	20p	17p	13p	11p
Every 200g above 1kg add	18p	15p	12p	10p

Prices in this table include VAT at 20%

[†]Available on "smart meters" only – not standard meter machines.

Airsure – stamps and franking [†]		
	Fee	Additional Compensation up to £500
Non-EU & ROW destinations	£4.90	£2.50

Prices in this table are zero rated for VAT

[†]Available with stamps and on "smart meters" only – not standard meter machines.

Aisure Airpacks

For greater convenience, you can buy pre-paid Airsure Airpacks.

These waterproof packs have tamper-evident seals for added security and make it even easier to use Airsure.

Weight	Pre-Paid Airpacks	Prices
Not over		
300g	Airsure pack C4 Europe Pre-Paid	£9.12

Prices in this table include VAT at 20%

Weight	Pre-Paid Airpacks	Prices
Not over		
300g	Airsure pack C4 Worldwide Pre-Paid	£9.40

Prices in this table are zero rated for VAT

4.6 International Business Redirection

Make sure you still receive your mail when you move business premises abroad.

With an International Business Redirection, your mail will follow you to your new address even if the move is only temporary.

Time	International Redirection
	EU Countries
12 months	£150
6 months	£100
3 months	£65
1 month	£30
Prices in this table include VAT at 20%	

Redirection Fast track set up fee of £9.00 (Inc. VAT)

Time	International Redirection
	Non-EU & ROW countries
12 months	£135
6 months	£90
3 months	£59
1 month	£27
Prices in this table are zero rated for VAT	

Redirection Fast track set up fee of £7.50 (Ex. VAT)

4.7 International Response Services

An international response service which allows that enables businesses to pay for pre-printed replies from their customers. Making it easy for customers to get back in touch can encourage a quick response to direct mail and magazine inserts and can build an international mailing list.

To find out more visit: www.royalmail.com/internationalbusiness